



## MARTIN COUNTY SHERIFF'S OFFICE RECORDS SERVICE FEES

Background Checks	<b>Martin County residents:</b> Free, if it is your own background check, with proof of address on valid identification <b>Martin County residents:</b> \$5.00 if on another individual <b>Out of county residents:</b> \$5.00
Fingerprints	\$20.00 for the first card and \$10.00 for each additional card for the same individual (if he/she does not need to be physically printed again) \$20.00 for each card in which the individual needs to be physically printed
Accident Reports  *Per FSS 316.066, if requested within 60 days after report is filed, the requestor <b>MUST</b> provide valid I.D. for demonstrating qualification to have access	**Free up to 10 pages, if name is in the report** .15 cents for 1 sided copy .20 cents for 2 sided copy
Law Enforcement Reports	**Free up to 10 pages, if name is in the report** .15 cents for 1 sided copy .20 cents for 2 sided copy
*)Large Volume/Bulk Requests for Public Records	**Free up to 10 pages, if name is in the report** .15 cents for 1 sided copy .20 cents for 2 sided copy
*)Clerk Salary – charged for any Large Volume/Bulk Public Records Requests	\$25.00 per hour with first ½ hour free
Copies – other than Law Enforcement Reports	.15 cents for 1 sided copy .20 cents for 2 sided copy
Certified Copies	\$1.00 per page
911 and other Audio Recordings	\$22.00 per CD
Photo CD / Standard Operating Procedures on CD	\$5.00 per CD
Video Recordings	\$25.00 per CD/DVD
Information Technology Time	\$18.50 per hour with first ½ hour free (\$18.50 is the current fiscal hour rate for a data processor) .15 cents for 1 sided copy .20 cents for 2 sided copy
Digital Evidence Interview Recordings or other large video recordings	\$25.00 per processing hour + fee for appropriate media storage device (based on file data space requirements)

\*Please note that in addition to the fees stated above, and pursuant to FSS 119.07(4) (d), a special service charge may apply if the nature or the volume of the records request requires extensive use of information technology resources or supervisory assistance. This charge will be based on the hourly rate of the person completing the request and billed in increments of quarterly hours.

It is at the Sheriff's discretion to charge Law Enforcement Agencies and other government entities for public records.